



Exhibitor/Vendor
APPLICATION AND CONTRACT

Date of application _____

Exhibitor/Vendor name: _____

Contact: _____

Address: _____

City, State and Zip: _____

Phone: _____ Cell: _____

E-mail address: _____

Description of Products/Services to be sold

List below all items to be sold, displayed or given out. No beer, water or soda may be sold or dispensed.

Volkfest Exhibit Space Requirements

Indicate below the type of space required. Please note: at no time may food or beverages be sold from a business or artists booth space. Vending spaces are 10'x10' unless prior arrangements are made. Exhibitor set-up must be completed by 10:00 a.m. and remain set-up until 5:00 p.m. (9:00 p.m. for event and food vendors.)

Volkfest and Art Fair 2011 - Saturday August 27, 2011

Food 10 AM to 9 PM minimum time commitment. X \$ 100 \$ _____

Payment via check must be included with application.
Please make check payable to Victoria Business Owners Association. Payment and this completed form may be mailed to 8700 Cottonwood Lane, Eden Prairie, MN 55437

Total Fees \$ _____

AGREEMENT The Victoria Business Owner's Association reserves the right to decline applications, or with 15 days notice, cancel applications based on existing or new sponsorships and/or exclusivity rights that may be put in place for the event. Spaces are limited. Approval of the application is within the sole discretion of the Victoria Business Owner's Association. This is a rain or shine event. There is no rain date. Vendor agrees to comply with this application and agreement as well as the event rules and regulations on the reverse side of page. Violation of the event rules and regulations or any violation of the law will result in the forfeiture of Vendor's space and Vendor expressly agrees to waive any rights to recourse or to demand a refund or to claim damages on such grounds. Vendor will not hold the Victoria Business Owner's Association, its directors, officers, members, representatives, agents and volunteers (hereinafter called "the Association") responsible for any accident or injury incurred during this event. Vendor further agrees to hold the Association harmless from and against any and all claims, demands, damages, and actions the Association may sustain or incur, directly or indirectly, as a result of any actions or inaction of Vendor's employees, agents or volunteers in connection with Vendor's participation in the event. By signing below, Vendor agrees to the terms set for herein and represents that the person signing on Vendor's behalf has the authority to do so. (Signature required front and back).

Vendor/Exhibitor Signature

Title

Date

EVENT RULES AND REGULATIONS

The Event -The Victoria Volksfest and Art Fair is a one day event, which will take place on Saturday, August 27, 2011 in downtown Victoria. The festival will feature food, art, entertainment and music. The guidelines pertain to the 'Victoria Business Owner's Association, a Minnesota nonprofit company. The Victoria Business Owners Association reserves the sole right to approve the participation of any applying exhibitor or vendor. The applicant agrees to use the premises in a safe and orderly manner.

Your Product and Space - Vendor must specify EXACTLY what items are being sold or distributed. If any item is not specified in this application, the Victoria Business Owner's Association has the right to ask you to remove such item on the day of the vent. Please note, The Victoria Business Owners Association may decide product exclusivity at any time.

Regular exhibitor/vendor spaces are rented out in 10 x10" squares. Food vendor spaces are rented per vending unit. The Victoria Business Owners Association provides booth space(s) only Each vendor must supply his/her own table and display. The number of exhibits or vendor spaces are limited and applications will be accepted on a first-come, first-served basis. Vendor will be advised immediately if space is not available. The Victoria Business Owners Association reserves the right to determine the number of business or organizations that exhibit or vend similar products or services at the festival. The Association reserves the right to place exhibitors and vendors in any location we deem appropriate. Contact the Victoria Business Owner's Association if your booth has special requirements.

The Victoria Business Owner's Association is not responsible for providing electrical power to booth spaces and approved electrical power generators are only allowed with the prior written permission of the festival director or designee.

Insurance - A Certificate of Insurance from food vendors naming the Association as an additional insured is required for this festival.

Permits - It is your responsibility to deal with any necessary permits (i.e. health permit, Minnesota sales tax, etc.). MN approved food vendors must submit a copy of their health permit to the Victoria Business Owner's Association.

Cleaning Charges/Fees - The Victoria Business Owners Association reserves the right, and will charge an exhibitor a cleaning fee, should they leave their spaces in a condition that requires additional cleaning.

Space Regulations - The sharing of booth space(s) with another business or organization is prohibited without prior written consent from the Victoria Business Owners Association festival director or designee. Subletting booth space is not allowed and will result in your expulsion from the festival for the duration of the event without any refund or other compensation.

Limitation to Stated Activities - You must limit your activities at the festival to those you state on your application, which must pertain to your occupation or business. You must also limit the conduct of those activities to your booth space(s). Sales or distribution of anything done by walking through the festival grounds is not permitted without prior written consent_

Vehicles - The Association does not provide parking for exhibitors or vendors at the festival -this is your responsibility. We accept no responsibility for any citations for exhibitors or vendors that are illegally parked. **NO** vehicles are permitted on the festival grounds during the festival's hours of operation.

Signature Date

Name of Business _____

Return your completed festive I application to:

Volksfest

Victoria Business Owners Association
8700 Cottonwood Lane
Eden Prairie, MN 55347
Attn: Mary Flynn